



# Christmas In Old Town *Marketplace*

## Vendor Information & Application

### Event Details

**When:** Friday, December 6th, 4 - 8 p.m.

**Vendor setup time:** 11-3:30 pm

**Where:** the Caboose parking lot on Commercial Street, Portola

Help spread *joy* to kids this Christmas season

This event has very limited capacity, so please fill out the application below as soon as possible. Our Christmas In Old Town Committee will be in touch to confirm acceptance of your application.

**Please print and email application to:** [jen@lostsierrachamber.org](mailto:jen@lostsierrachamber.org)

**10x10 Vendor Space \$60**

(Vendor payment will be collected by check or credit card upon approval of application)



# Marketplace Vendor Application

**All items must be filled out to apply:**

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile Ph. #: \_\_\_\_\_

Do You Need Power?

Yes

No

Size of Space needed:

10' x 10'

12' x 12'

Confirm: You are responsible for providing your own table, chairs, and lighting.

Yes, I understand

No, I have questions

Please list your items for sale: \_\_\_\_\_

I agree to be completely set up and open to attendees no later than 3:30 pm, and I agree to stay for entire duration of the event, and will not begin to tear down my space until the end of the event at 8:00 pm

Release and Hold Harmless Agreement:

I understand that my participation and involvement in the 2024 Christmas in Old Town Marketplace carries with it the potential for certain risks, some of which may not be reasonably foreseeable. I further acknowledge that these risks could cause me, or others around me, harm, including, but not limited to, bodily injury, damage to property, emotional distress, or death. I am a willing participant in the 2024 Christmas in Old Town Marketplace. By signing this agreement, I agree to release, indemnify, and hold harmless Lost Sierra Chamber of Commerce, and the City of Portola, as well as all their employees, agents, representatives, successors, etc. from all losses, claims, theft, demands, liabilities, causes of action, or expenses, known or unknown, arising out of my participation and/or my involvement in the 2024 Christmas in Old Town Marketplace. I grant to the event organizer the right to take photographs of me in connection with this event, and authorize the organizer to use and publish the same in print and/or electronically. I agree that the event organizer may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, or advertising.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_